



Coventry and Warwickshire

Skills 4 Growth

JBC Skills Training

Training & Apprenticeships > IT Tech / Coding / Cyber Security

User Profile Administration – C&G Unit Level 3

How do you manage your I.T. user accounts effectively to ensure the security of your systems?

User profiles contain settings for the network environment, such as desktop configuration and menu options. Problems with a profile can sometimes prevent a user from logging on meaning wasted time and frustration for your business and employees. Be able to quickly administer these issues by up-skilling your employee(s) to be able to deal with these issues quickly.

Course Content

The aim of this course is to introduce participants to the fundamental aspects of managing user accounts. Participants will develop the ability to create and modify user accounts, configuring essential authentication security such as passwords, force password changes, maintain a password history etc. They will also consider the different types of users e.g. Guests, administrators/root, service users etc.

Duration & Assessment

- Assessment is via a portfolio of evidence
- Candidates will be required to attend **2** days of workshops

Cost £360.00

Funding of 50% of costs available for eligible companies.

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